11.18 Release Notes

Last Modified on 10/02/2025 5:21 pm EDT

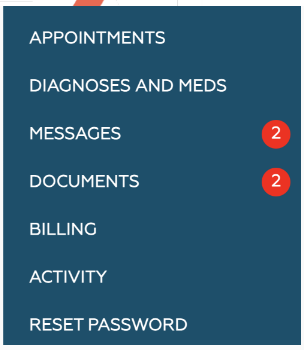
Estimated Release Dates

Beta: 10/5/25 11.18.0

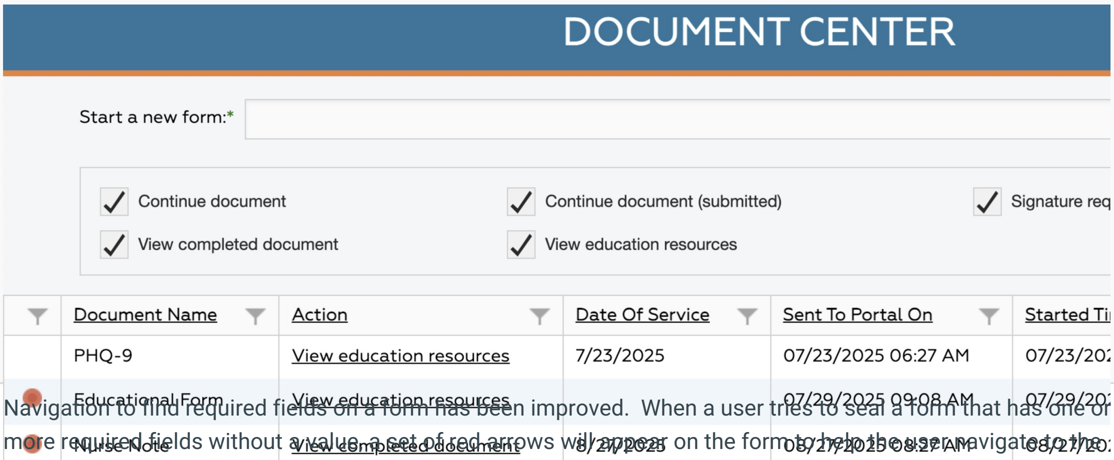
GA: 10/19/25 11.18.1

Feature Enhancements:

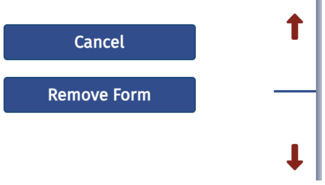
Release 11.18.0	
Conditional Fields	*Main Menu > Admin Tools >Form Builder* Using the Form Builder, you can now add conditional rules tofields to control whether those fields are visible or required. This powerful new feature can save users time by displaying only what they need to see based on other answers. And you can create higher quality data by ensuring required fields, that have interfield dependencies, are completed. Click here to learn more.
Client Portal Notifications	When a user sends one of the following items to a client's portal, that client will receive an email notifying them that there has been recent activity on their portal account • a form • a note • a treatment plan • a new message Then that client will receive an email notifying them that there has been recent activity on their portal account. the end of the day, if one or more of those changes occurred for a client, a single email containing a link to their portal is sent. The user has to to log in to their portal account to see what changed. **Note** Each NextStep client Face Sheet may have multiple portal users. All portal users to whom the client information was sent will receive an email. The email sent will have a subject of: **Portal has been updated** and the body of the email will be: *There was new activity added to your portal sometime today. To view the activity, log into the portal with this link <link to your portal.* *Note: this is an automated email. Please do not reply to this email.* Lastly when a client logs in to the Client Portal, they will now see red dots indicating that Messages and/or Documents have something that needs their attention. The red dots will contain a number indicating the count of the items that need their attention.

<table>
<tr><td></td><td>


The subsections, like Documents, also have red dots next to the specific items that need the user's attention



The red dots will disappear after the client interacts with the section.
</td></tr>
<tr><td>Improved navigation for Required Fields</td><td>
Navigation to find required fields on a form has been improved. When a user tries to seal a form that has one or more required fields without a value, a set of red arrows will appear on the form to help the user navigate to the next or prior required field. If a required field is in a collapsed header, that header will automatically expand when you "arrow" to that field.



</td></tr>
<tr><td>Treatment Plan Custom Objective</td><td>
Administrators may now create a Custom Objectives for treatment plans. A therapist can then create teir own Objective for a Goal, in the PCP Wizard, to make their client's Treatment Plan individualized.
</td></tr>
<tr><td>Missing Diagnosis Report changes</td><td>

Reports > Reports > Diagnosis

The **Missing Diagnosis** report has been renamed **Diagnosis** and will now include the following expanded data:

- The following filters have been added to the report
  - Show all active clients
  - Show active clients with missing Primary Diagnosis
  - Show active clients with missing Primary or Secondary Diagnosis
- The following new columns have been added to this report
  - Location
  - Primary Diagnosis
  - Secondary Diagnoses
  - Rule Out Diagnosis
</td></tr>
</table>

<table>
<tr>
<td>Last Dose added to medication listing</td>
<td>
This update will be for agencies that use NextStep Dispensing.

If a user is viewing a Medication Listing on a form, and the client has a dose in their current episode of care (like the one that can be displayed in the header), then the information for the latest dose will be displayed as the last medication in the Medication Listing.

<table>
<tr><td># Aspirin 325 mg 325</td><td>Not for psychiatric purposes</td><td>7/17/2024</td><td></td></tr>
<tr><td># DetoxVita</td><td>Meds for Testing</td><td>4/28/2025</td><td>MOT-Instr</td></tr>
<tr><td>* Methadone Diskettes 10.00mg</td><td>DISPENSING</td><td></td><td>Last dispensed on: 05/28/2025</td></tr>
<tr><td colspan="4"># = This medication is not saved with this form yet but will be if another update is done.
* = This is the last dose record (will not be saved to this form)</td></tr>
<tr><td colspan="4">Go To Med Plan</td></tr>
</table>
</td>
</tr>
</table>

Issues Resolved:

Release 11.18.0	
Required Document and image upload issue	There was an issue with document and image uploads that were marked as required, which occurred for customers who had been transitioned to the new document storage system. This has been addressed.