11.10.3 Release Notes

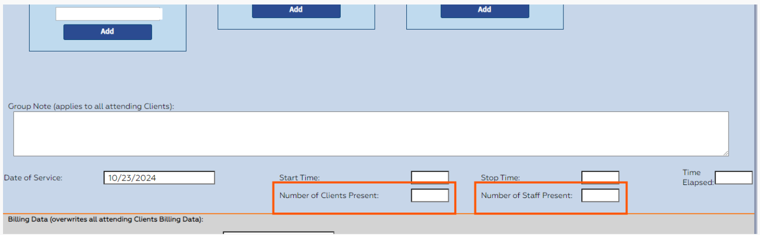
Last Modified on 11/08/2024 3:01 pm EST

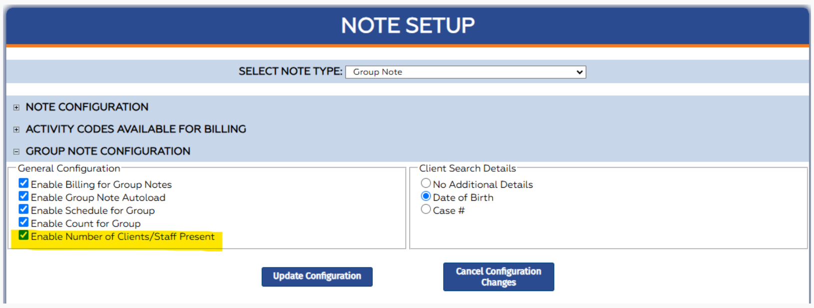
Estimated Release Date (Beta): 10/13/2024

Estimated Release Date (All): 11/10/2024

Note: *The paths shown with the descriptions in these notes reflect those in NextStep's standard configuration. If your agency has customized them, the specific names and locations may differ.*

Enhancements and New Features:

<table>
<tr><th>Release 11.10.3</th><th></th></tr>
<tr><td>Add fields to Group Notes to facilitate calculating ratio of clients:staff at sessions</td><td>
Main Menu > Progress Notes > Group Notes
Some states require reporting the ratio of staff to clients present at each group session. There are now two fields available in Group Notes where a user can enter Number of Clients Present and Number of Staff Present at a particular session and it will propagate to the individual Note for each client.


Note: For this feature to be available for individual users, it must be enabled in the Note Setup for your agency.
Main Menu > Admin Tools > Note Setup > Group Note > Group Note Configuration > Enable Number of Clients/Staff Present


</td></tr>
</table>

Release 11.10.3

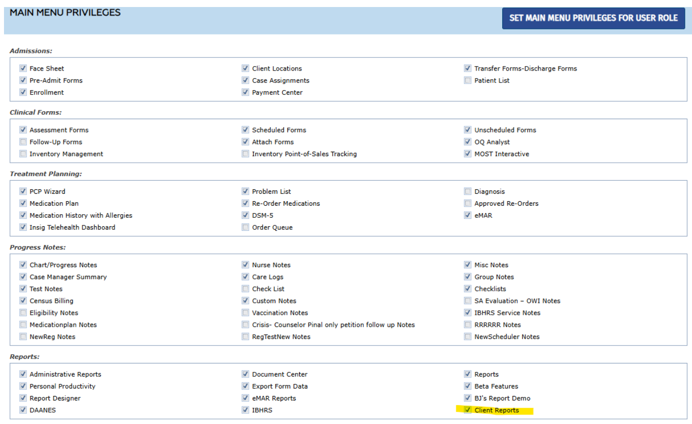
Client Reports accessible via Main Menu

Main Navigation Panel > Maintain Users > Main Menu Privileges > Reports > Client Reports

There is now an item called **Client Reports** available in the Reports area of the Main Menu that enables users to quickly access specific commonly needed reports (see specific notes below) for the currently selected client.

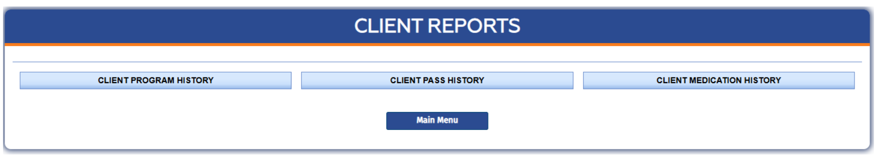
Note: For a User to have access to this menu and its reports, their account will have to have a permission set up in Maintain Users.

Main Navigation Panel > Maintain Users > Main Menu Privileges > Reports > ***Client Reports***



For a User to see the Client Reports button on the Reports menu, the **Client Reports** permission must be checked.

If the User has this permission set, when they click the Client Reports button, they will see buttons for the reports their agency has included. A sample is below.



Release 11.10.3	
Program History report	*Main Menu->Reports->Client Reports > Client Program History* A new **Client Program History** report is available in the **Client Reports** area (see above). This report will display the overall program history for the currently selected client. If the User wishes to restrict the view to a particular episode or episodes of care, the report screen will allow the User to modify the selected date range and resubmit the report. **Note**: You need to have a client selected in NextStep in order for this report to work **Note**: Users may see a negative entry for # of Days in Program if they have saved records where the program end date is before the program start date. In most instances validation checks prevent this from occurring. However, agencies with legacy data, may see some remaining instances of this.
Printable Client Pass History Report	*Main Menu > Reports > Client Reports* > Client Pass History* A new **Client Pass History** report is available in the **Client Reports** area (see above). This report will display the medications pass history for the currently selected client for the previous week (where a week is defined as starting on Sunday). It is meant to provide an easy way to quickly access a printed version of the client's recent medication history to share with other healthcare providers. If the User wishes to change any of the default parameters, there are filters on the report screen they can modify and resubmit. (Collapsed by default when the report first opens. Click on the funnel icon to expand them.) Users will still be able to access the eMAR Pass History Report screen for more information and different views of a client's medications given history. **Note**: You need to have a client selected in NextStep in order for this report to work **Note**: Users will still have access to this report via the Document Center and if information is needed beyond the current episode of care, the Complete Medications History report is also still available there.
Printable Client Medication History Report	*Main Menu > Reports > Client Reports* > Client Medication History* There is now a faster way to access the current client's medication orders history for the current episode of care from the Main Menu. In the new **Client Reports** area, there is a button to access a **Client Medication History** report. When the User clicks that button, NextStep will bring up the current client's **Medications for Visit** report without having to navigate to it via the Document Center. Users can generate and print this report quickly to share with other healthcare providers who may need to know what medications have active orders and what medications were previously ordered and are now discontinued. **Note**: You need to have a client selected in NextStep in order for this report to work

Release 11.10.3	
eMAR: Added Last Passed at field to PRN screen	*Main Menu > Treatment Planning > eMAR > PRN* When a User has selected a building and a client and is getting ready to pass PRN medications, the **Medications** grid at the top of the screen will now display the most recent day/time a PRN medication has been passed in the **Last Passed at** column.
eMAR Pass Administered Time	For eMAR, in the screens where a User is passing scheduled or PRN medications, the**Pass Administered On** field in the Medications grid will be blank until the medication is passed. The user will have the option to enter a specific time in this field. If the user does not enter a time, the time will be set to the time the user clicks the **Pass Selected** button based on the timezone in the User's Location.

Issues Resolved:

Release 11.10.3	
Bed location in Header not updating	*Various form Headers that use Bed Location* Previously when a client was added to a bed, the Bed Location in a Header did not update until the following day. This issue has been fixed.
Field Alert Color not displaying in Headers for the Bed Location field	*Various form Headers that use Bed Location* In the past, when the Bed Location was added to a Header and a Field Alert Color was specified, that color did not display. This issue has been resolved
Require Supervisor Signoff was getting reset	**Requires supervisor signoff** has been added as role permission. Prior to this update, if you changed Role permissions, saved those permissions and selected Override, the **Requires supervisor signoff** was always reset to OFF for users that belonged to that Role. Now that it is a Role permission, it operates like the existing permissions.
eMAR: Checkboxes will be cleared when User enters the PRN pass screen	*Main Menu > Treatment Planning > eMAR > PRN* In the past, when Users navigated to the screen to pass PRN meds for a client, the checkboxes in the **Pass** column in the **Medications** grid sometimes retained checks from previous visits to this screen. This issue has been resolved.
eMAR: Now able to view instructions entered in Orders	*Main Menu> Treatment Planning > eMAR > various passing screens* In the past when a Provider had entered instructions for how a medication was to be managed while entering the medication description into NextStep initially or later writing an Order for the medication, those instructions were not always carried through to the eMar screen. This issue has been addressed. The instructions are now shown in eMAR. In order to improve consistency across the system, some field names were changed as part of this work. On the **Medication Order Template** screen: "Other" in now "Instructions" On the **Orders screen**: "Additional Instructions" is now "Instructions" In **eMAR**: "Doctor's Notes" is now "Instructions"