

# Treatment Plan Template: Add and Edit Interventions

Last Modified on 08/24/2022 1:48 pm EDT

**Path: Main Menu > Admin Tools Menu > Treatment Plan Template and Program Setup**

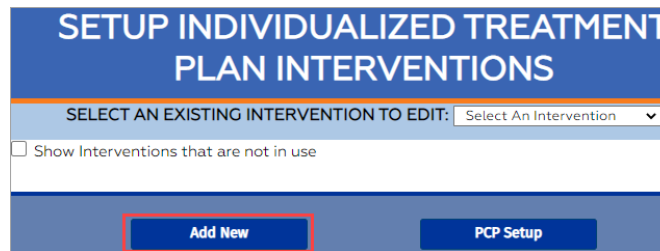
## About

In Treatment Plan Template and Program Setup, you can add and edit Interventions, and attach Objectives and Programs to the Interventions. You can also set an Intervention to inactive if it is no longer in use for your Agency. If you've added new Objectives to a Goal as described in Step 9 of **Add a New Goal** in *Treatment Plan Template: Add and Edit Goals*, then you will need to use the steps below to link the new Objectives to Interventions after they are created.

- [Add a New Intervention](#)
- [Edit an Existing Intervention](#)

## Add a New Intervention

1. Navigate to Treatment Plan Template and Program Setup by following the path above.
2. Select the **Add/Edit Interventions** radio button.
3. Click the **Continue** button.
4. Click the **Add New** button.



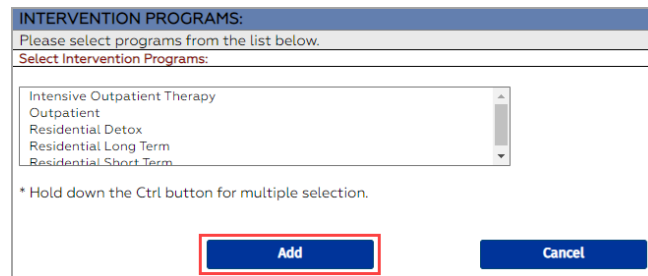
5. Enter an **Intervention Title**.
6. *(Optional)* Select the **Mandatory** checkbox. If selected, a Treatment Plan cannot be completed without this Intervention being selected.
7. *(Optional)* Enter a **Description** into the text box. This can be used as a prompt for staff.
8. In the Intervention Objectives section, select the **Intervention checkbox(es)** under each Goal to link them to this Intervention.

INTERVENTION OBJECTIVES:	
Select Objectives from the list below to link them to this Intervention. If you need to define new Objectives you may do so via PCPSetup / Add/Edit Goals (Objectives cannot be created without Goals). Then come back to the Intervention screen and link the Objective(s) to Intervention(s).	
Select Intervention Objectives:	
Group Objectives: By Goals <input checked="" type="radio"/>	Alphabetically <input type="radio"/>
Select All <input type="radio"/>	Unselect All <input type="radio"/>
<b>GOAL: Abstain from substance use</b>	
<input type="checkbox"/>	Abstain from drug use for at least 45 days before a job interview.
<input type="checkbox"/>	Identify and accept how mental health issues are preventing you from obtaining long-term employment.
<input type="checkbox"/>	Identify and accept how substance use is preventing permanent employment.
<b>GOAL: Anxiety Alleviation</b>	
<input type="checkbox"/>	The client will identify triggers for anxious episodes.
<input type="checkbox"/>	The client will participate in CBT to expose them to their anxiety triggers.
<b>GOAL: Demonstrates perseverance in the face of depressive triggers</b>	
<input type="checkbox"/>	The client will identify triggers from depressive episodes.
<input type="checkbox"/>	The client will make a plan for working through depressive episodes.
<input type="checkbox"/>	The client will undergo CBT to expose them to their depressive triggers.

9. In the Intervention Programs section, select the **Program(s)** to attach to the Intervention. Hold down the **Ctrl** button and

click to **select multiple Programs**.

10. Click the **Add** button.



**INTERVENTION PROGRAMS:**  
Please select programs from the list below.  
Select Intervention Programs:

- Intensive Outpatient Therapy
- Outpatient
- Residential Detox
- Residential Long Term
- Residential Short Term

\* Hold down the Ctrl button for multiple selection.

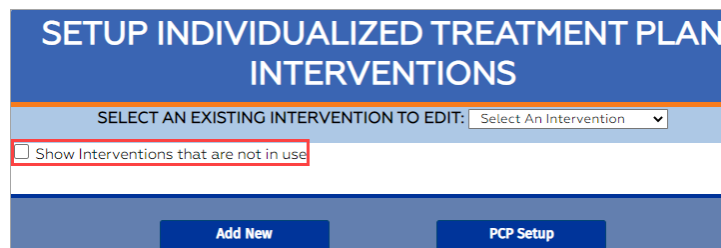
**Add** **Cancel**

## Edit an Existing Intervention

These steps are used when you've created a new Objective for a Goal and you need to link it to an existing Intervention afterward or if you need to make any other edits.

1. Navigate to Treatment Plan Template and Program Setup: **Main Menu > Admin Tools Menu > Treatment Plan Template and Program Setup**.
2. Select the **Add/Edit Interventions** radio button.
3. Click the **Continue** button.
4. Click the **Select an Existing Intervention to Edit** drop-down and select an Intervention.

**Note:** To see Interventions that are not in use, select the **Show Interventions that are not in use** checkbox. These Interventions are displayed in gray in the list.

**SETUP INDIVIDUALIZED TREATMENT PLAN INTERVENTIONS**

SELECT AN EXISTING INTERVENTION TO EDIT:

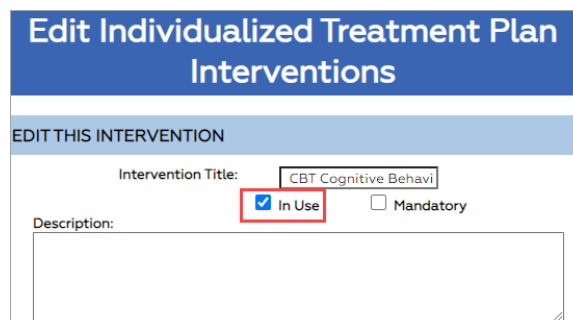
Show Interventions that are not in use

**Add New** **PCP Setup**

5. Click the **Edit** button.
6. Make edits as necessary.

**Notes:**

- To mark the Intervention as **inactive**, deselect the **In Use** checkbox. This will remove the Intervention from being used in the Individualized Treatment Plan (ITP) Builder. It will still show if the Intervention was attached to a previous ITP.
- To mark an inactive Intervention as **active**, select the **In Use** checkbox.

**Edit Individualized Treatment Plan Interventions**

EDIT THIS INTERVENTION

Intervention Title:

In Use  Mandatory

Description:

7. Click the **Save Changes** button.

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