## Modify a Prescription

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Office Practicum

## About

A prescription can be modified from the Prescription Management section of the Patient Summary or the DrFirst Prescription Report.

## **Modify a Prescription**

- Navigate to the Prescription Management section on the Patient Summary: Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button > Prescription Management or navigate to the Prescription Report: Navigation Menu > DRFIRST- REPORT.
- 2. If within the DrFirst Prescription Report, filter by Provider, Patient, Drug Type, or Status if necessary.
- 3. Click the Edit button next to the prescription you want to modify.



- 4. The Prescribe Medication window is displayed. Make edits as necessary.
- 5. Click the Review button.
- 6. Clinical Alerts may be displayed. If you want to continue with prescribing, select **justification** from the drop-down menu and click the **Prescribe Anyway** button. Otherwise, click the **Do Not Prescribe this Medication** button.
- 7. Click one of the following buttons:
  - Save Pending Rx: Adds the prescription to the Prescription Management section of the Patient Summary Page for review and signoff.
  - Save and Add Rx Creates a pending prescription in the Prescription Management section of the Patient Summary Page and takes you back to the Medication search to add another prescription.
  - Back: Takes you back to the Prescribe Medication window so you can edit the prescription.
  - Cancel: Cancels the prescription.

