

# Manage a Client's Active Medications in DrFirst

Last Modified on 09/08/2022 6:40 am EDT

**Path: Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**

## About

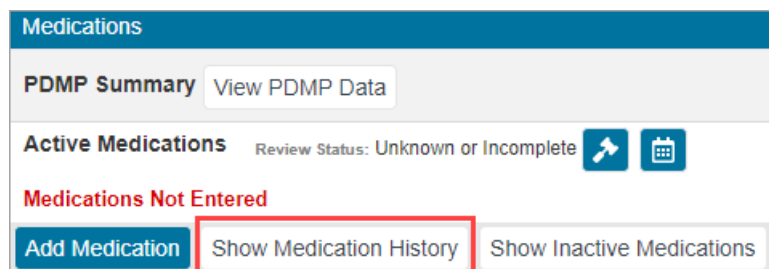
From DrFirst, you can manage your client's medication record. The Medications section of the Patient Summary lists a client's current active medications that were either prescribed by your Agency or medications a client is taking outside of your Agency. The medications entered here are used for drug-to-drug interaction checks when prescribing medications. This information is then synced into the NextStep Medication Plan.

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- [Stop an Active Medication](#)
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- [Delete an Active Medication](#)
- [Review a Client's Active Medications](#)

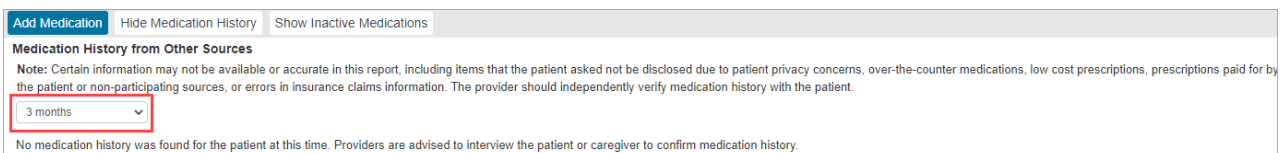
## Add an Active Medication from Medication History

You can search a client's medication history and select the medications you want to import into DrFirst as Active Medications. Surescripts pulls medication history from payer claims and pharmacy fill data for up to 1 year.

1. Navigate to Dr. First by following the path above.
2. In the Medications section of the Patient Summary, click the **Show Medication History** button.



3. From the drop-down menu, select a time period.



4. The client's drug history is displayed. Click+ to see more a more detailed record of the client's medication history.
5. Select the **checkbox(es)** of the medication(s) you want to add to your client's Active Medication list.
6. Click the **Add Medication** button.

[Add Medication](#)
[Hide Medication History](#)
[Show Inactive Medications](#)

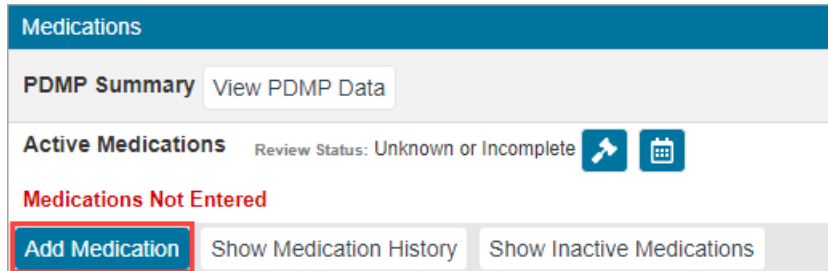
**Medication History from Other Sources**

Note: Certain information may not be available or accurate in this report, including items that the patient asked not be disclosed due to patient privacy concerns, over-the-counter medications, low cost prescriptions, prescriptions paid for by the patient or non-participating sources, or errors in insurance claims information. The provider should independently verify medication history with the patient.

3 months



## Add an Active Medication Manually

1. Navigate to DrFirst: **Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**
2. In the Medications section of the Patient Summary, click the **Add Medication** button.



Medications

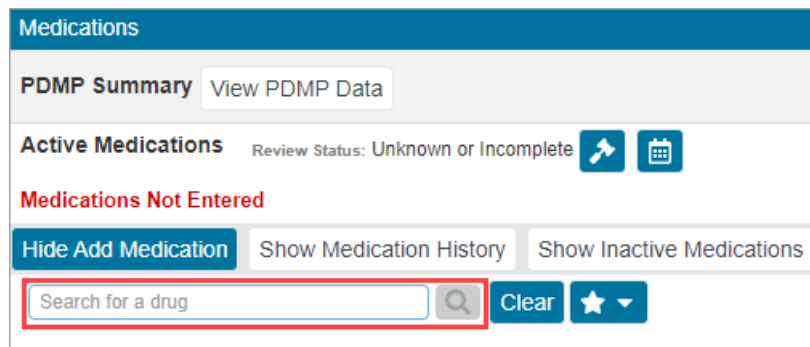
PDMP Summary [View PDMP Data](#)

Active Medications Review Status: Unknown or Incomplete  

Medications Not Entered



[Add Medication](#)
[Show Medication History](#)
[Show Inactive Medications](#)

3. Search for the appropriate drug, which will match as you type.



Medications

PDMP Summary [View PDMP Data](#)

Active Medications Review Status: Unknown or Incomplete  

Medications Not Entered

[Hide Add Medication](#)
[Show Medication History](#)
[Show Inactive Medications](#)

4. Select the correct dosage.
5. If there are **Medication Alerts**, they are displayed at this point. Indicate whether this medication should be prescribed despite the warning, and click the **Continue** button to continue to move forward with the medication entry.
6. In the Add Medication window, you can enter any/all appropriate details including **Pharmacy, Pt Directions, Qty**, and associated **Primary Diagnosis**.
7. Click the **Add** button. The medication is displayed in the client's **Active Medications** section of their summary.

[Add Medication](#)
[Hide Medication History](#)
[Show Inactive Medications](#)

**Medication History from Other Sources**

Note: Certain information may not be available or accurate in this report, including items that the patient asked not be disclosed due to patient privacy concerns, over-the-counter medications, low cost prescriptions, prescriptions paid for by the patient or non-participating sources, or errors in insurance claims information. The provider should independently verify medication history with the patient.

3 months

## Stop an Active Medication

1. Navigate to DrFirst: **Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**
2. In the Medications section on the Patient Summary, click the **Stop** button next to the Active Medication you want to stop.







^ Name	◆ Directions	◆ Qty	◆ Rfl	◆ Start	◆ Stop	◆ Last Written	◆ History Source	Actions
<input type="checkbox"/> Tylenol 325 mg capsule			none					<input type="button" value="Refresh"/> <input type="button" value="Rx"/> <input type="button" value="Stop"/> <input type="button" value="Delete"/>

3. In the **Date Stopped** field, type the date or select from the calendar.
4. From the **Common Reasons** drop-down, select the reason for stopping the medication.
5. (Optional) Add a note in the **Notes** field.

- Click the **Stop** button.

## Renew From an Active Medication

- Navigate to DrFirst: **Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**
- In the Medications section of the Patient Summary, click the **Renew** button for the prescription you want to renew.

Active Medications								Review Status: Complete	Last Reconciled: (P) DemoThree Provider, MD, 11/22/2021 04:03:14 PM EST
Name	Directions	Qty	Rfl	Start	Stop	Last Written	History Source	Actions	
<input type="checkbox"/> Tylenol 325 mg capsule			none					  	
<input checked="" type="checkbox"/> vitamin A and D topical cream	Apply liberally to skin once a day.	1 gram	none					  	






**Note:** If the medication information is incomplete or invalid, this button will be grayed out and you can click the **Prescribe** button instead, see [Prescribe From an Active Medication](#).

- The medication is displayed in the Prescription Management section of the Patient Summary. Change prescription details if necessary and send or print the prescription.

## Prescribe From an Active Medication




- Navigate to DrFirst: **Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**
- In the Medications section of the Patient Summary, click the **Prescribe** button for the medication you want to prescribe.

Active Medications								Review Status: Complete	Last Reconciled: (P) DemoThree Provider, MD, 11/22/2021 04:03:14 PM EST
Name	Directions	Qty	Rfl	Start	Stop	Last Written	History Source	Actions	
<input type="checkbox"/> Tylenol 325 mg capsule			none					  	

- The Prescribe Medication window is displayed. Manually enter the prescription details as you would when writing a new prescription and send or print the prescription.

## Delete an Active Medication

- Navigate to DrFirst: **Main Menu > Treatment Planning Menu > Medication Plan > DrFirst button**
- In the Medications section of the Patient Summary, click the **Delete** button for the medication you want to delete.

Active Medications								Review Status: Complete	Last Reconciled: (P) DemoThree Provider, MD, 11/22/2021 04:03:14 PM EST
Name	Directions	Qty	Rfl	Start	Stop	Last Written	History Source	Actions	
<input type="checkbox"/> Tylenol 325 mg capsule			none					  	

- A Warning is displayed stating that deletion should only be used for medications entered in error and that you should instead stop a medication if it was not entered in error. Click the **Confirm Delete** button to delete the medication if it was entered in error.



## Review a Client's Active Medications



After making any changes to the client's Medications section or reviewing the client's active medications, you will want to mark the Medications section as reviewed.

- In the Medications section on the Patient Summary, click the **Mark as Reviewed** button.

Medications

PDMP Summary View PDMP Data

Active Medications Review Status: Unknown or Incomplete  



Select All  



Name	Directions	Qty	Rfl
<input type="checkbox"/> Tylenol 325 mg capsule			none

- From the Medication List Review window, select a **Medication Status** from the drop-down.
- Click the **Confirm Review** button. The Review Status is updated and a timestamp is displayed with the last reviewer's name.

Medications

PDMP Summary View PDMP Data

Active Medications Review Status: Complete   Last Reconciled: (P) DemoThree Provider, MD, 11/22/2021 04:03:14 PM EST

Select All  



Name	Directions	Qty	Rfl	Start
<input type="checkbox"/> Tylenol 325 mg capsule			none	

**Note:** If the Medications section was previously reviewed and you need to update the status, click the **Update Review Status** button, select a **Medication Status** from the drop-downs, and then click the **Confirm Review** button.



Medications

PDMP Summary View PDMP Data

Active Medications Review Status: Complete   Last Reconciled: (P) DemoThree Provider, MD, 11/22/2021 04:03:14 PM EST

Select All 