

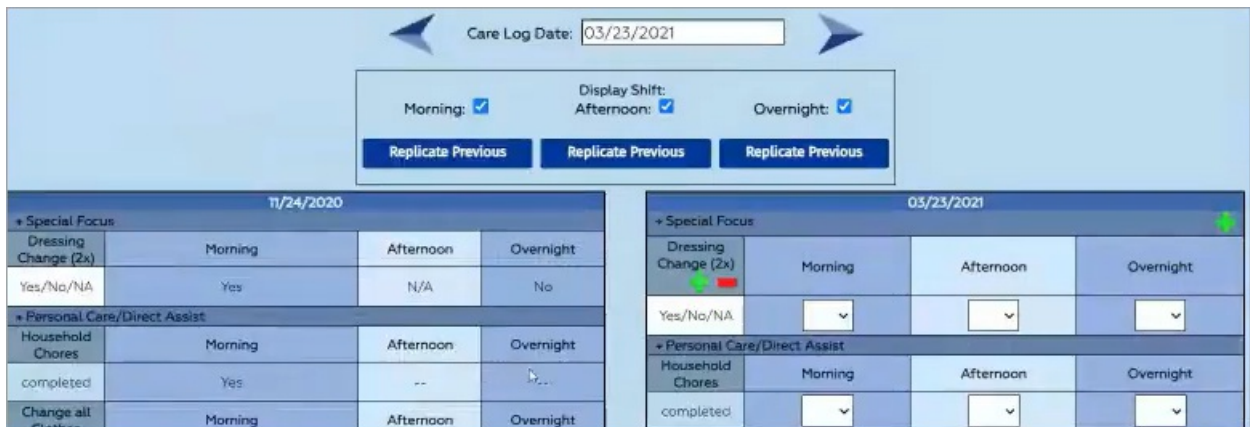
Use a Care Log

Last Modified on 03/09/2022 4:25 pm EST

Path: Main Menu > Progress Notes Menu > Care Logs

About

Care Logs can be used by Residential Agencies to track a client's activities of daily living and expected behaviors. By default, the Care Log Date prefills with the current date. If you've completed a previous Care Log for the client, it will be displayed to the left of the current Care Log.



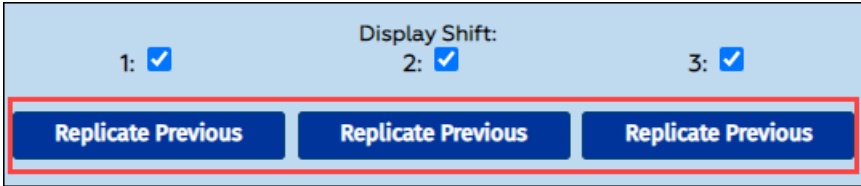
User Permission: In order to access the Care Logs menu option, a user must have the permission **Care Logs** enabled.

Use a Care Log

1. Navigate to Care Logs by following the path above.
2. Search for and select the client, if not already shown.
3. Click + to expand the Care Log you want to use.
4. Enter information into the fields or select a response if there are drop-down menus.

- Point Sheet			
Eating	1	2	3
Eats (meals/snacks)	▼	▼	▼

Note: To enter in the same responses as the previous day, click the **Replicate Previous** button under a specific Shift.



5. Click the **Save Changes** button when complete.