

eMAR User Permissions

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| Path: Navigation Menu > Maintain Users

About

If eMAR is enabled for your Agency, there are two types of eMAR user permissions that can be enabled or disabled for your staff:

- **Review Medications:** Allows user to review medications that other staff members have entered into the Medication Plan. This will be someone that has final approval over eMAR medication entries.
- **Pass Correction:** Allows user to change the details of a medication pass such as time that was passed, who passed it, what type of medication.



Warning: In many states it is not legal to correct a medication pass after the fact. Please refer to your state rules and regulations.

Enable and Disable eMAR User Permissions

1. Navigate to **Maintain Users** following the path above.
2. Click the **Edit Users** button.
3. Choose an entry from the **Select Login Name** drop-down or the **Select Real Name** drop-down.
4. Click the **Edit User** button.
5. Under the **eMAR** section, select **Review Medications** and/or **Pass Correction** checkbox(es) to enable permission(s) or uncheck the checkbox(es) to disable the permission(s).

eMAR

Review Medications:

Pass Correction:

6. Click the **Update** button to save your changes.